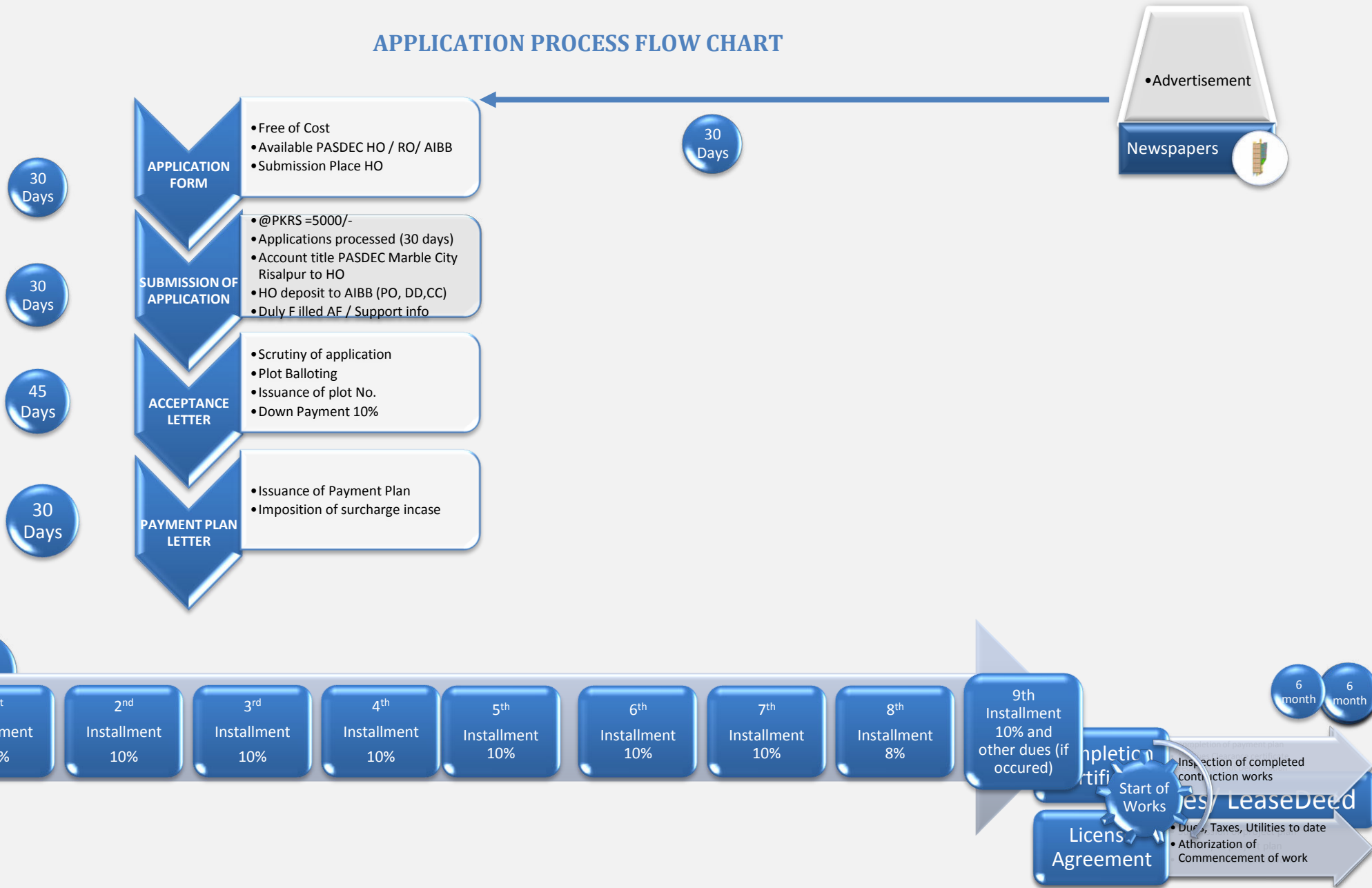


# APPLICATION PROCESS FLOW CHART



## **PROCEDURE FOR ALLOTMENT OF PLOT AT MARBLE CITIES**

### **1) Information for plot availability and scrutiny of application**

- Public notice for potential stakeholders for availability of plots
- Availability of application form on website and other mediums etc.
- At the time of submission of Application Form, original CNIC & NTN certificates are required for verification purposes.
- Non Resident/Overseas Pakistani(s)/Foreign Nationals must provide copies of Valid Passport(s) /Overseas Registration.
- Failure to submit any prescribed documents may result in delay/ disqualification of the Application.
- Acknowledgement of Receipt of Application after submission

### **2) Balloting of plots**

- All successful qualifiers shall segregated based on their preference
- Plot numbers issued through a public held balloting at the site in the presence of all participants

### **3) Allocation of plot**

- Successive applicants requested to submit the down payment for plot
- Upon receiving of down payment, the allottee issued an acceptance letter (plot allocation) followed by the complete payment plan.
- Payment plan shall then strictly monitored and reached till the final installment. In case at any stage applicants failed to submit the installment shall be levied a surcharge and incase of consecutive the plot shall be cancelled after completing codal formalities.

### **4) Handing over of plot**

- Allottees that submitted all the payment dues, are then requested for possession of plot who apply formally and issued possession certificate alongwith a guideline for setting up of industrial unit thereon.
- In the light of guidelines provided by PASDEC, a Project Plan submitted by the allottee (s) for the issuance of Provisional Letter.
- Submission of project plan as per guidelines provided. After scrutiny of the same, the PASDEC competent authority issues confirmation by same.
- Periodic inspections of the approved project plan are monitored. After completion of the development work, the allottee apply for completion certificate from PASDEC.
- PASDEC then verified his construction in accordance with the approved plan and issued completion certificate.
- License Agreement will be issued to the Allottee subject to clearance of all installments/dues/fees/maintenance charges or any other charges levied by Federal / Provincial Governments to date.
- Sales Deed transfer of plot will be effective after realization of all dues/installments/fees/liabilities whatsoever. License agreement and Completion Certificate are the evidences of payment of plot made by applicant.