

# Procedure for Exemption certificate

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1. Application for the exemption of custom duty, sales tax (under Schedule 5 of Custom Act 1969) certificate for Annexure B
  2. Documentation required for the exemption certificate
    - a. Annexure A on the company's letter head
    - b. CNIC of the Applicant
    - c. All Pakistan Marble Industry Association (APMIA) valid membership certificate
    - d. Valid copy of National Tax Number (NTN) certificate of the individual / company
    - e. Undertaking on the stamp paper
    - f. Bill of lading (machinery that is desired for the exemption)
    - g. Commercial invoice
    - h. Packing list of container
    - i. Copy of brochure of concerned machinery / accessories
    - j. Processing fee of Rs. 100,00 (Demand Draft/ Pay order) in the name of Pakistan Stone Development Co
  3. Documents are initially scrutinized for short comings. Incomplete documentation are returned back for removal of discrepancies.
  4. The documents are forwarded for verification by private sector nominee (Nominated by APMIA) followed by the APMIA verification
  5. Annexure B is issued by CEO Pakistan Stone Development Co after detailed examination, followed by physical verification carry out by the designated officer.
- \* Five working days are required for the complete procedure, provided
- The complete documentation
  - Valid APMIA membership
  - Evidently declared machinery/accessories
  - Paid Processing fee

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