

PAKISTAN STONE DEVELOPMENT COMPANY [PASDEC]

**INVITATION TO BID
HIRING OF INDIVIDUAL/CONTRACTOR/FIRM
FOR
SLURRY MANAGEMENT & MAINTENANCE**

Pakistan Stone Development Company (PASDEC) established under section 42 of Companies Act 2017 working under Ministry of Industries and Production. PASDEC invites sealed bids for cleaning services using manual work force / machinery and environmental friendly cleaning products and supplies for its Marble City project (Industrial Estate) in Risalpur (MCR) on day-to-day basis.

Detail bid document can be downloaded from websites of PASDEC [www.pasdec.com.pk] and PPRA [www.ppra.org.pk]. Sealed bids under **Single-Stage-One-Envelope** procedure must reach to the undersigned duly marked as "**Bid for Slurry Management & Maintenance – Marble City Risalpur**", by **10:30 am** on **8th May 2019**. Bids must accompany **bid security of 2% of the value** in shape of PO/DD valid for 120 days in favor of PASDEC. Bids will be opened on same day at **11:00 am** in presence of bidders present.

Bidders should quote their rates including all Government taxes. PASDEC reserves the right to accept or reject any or all bids prior to acceptance of bids as per the PPRA Rule No.33.

For further technical information, interested bidder can contact Mr. Waqas Ahmed Ansari (cell # 0300-5558326) or Mr. Haider Ali Khan (Cell # 0344-9195917) during working hours (9:00am to 5:30pm).

PROCUREMENT DEPARTMENT

Pakistan Stone Development Company [PASDEC]
2nd Floor ICCI Building Mauve Area G – 8/1 Islamabad
Tel: 051-926346-7 Fax: 051-9263464 Website: www.pasdec.com.pk

**TERM OF REFERENCE
FOR
HIRING OF INDIVIDUAL/CONTRACTOR/FIRM FOR SLURRY MANAGEMENT & MAINTENANCE**

Background

Pakistan Stone Development Company (PASDEC) requires the effective provision of Marble Slurry cleaning services for its Marble City Risalpur (MCR) site comprises of 185 Acres where, currently, 27 marble processing units have started their commercial operations and almost similar number are in pipeline. Processing waste is the one of the issue for cleanliness of the MCR site which currently, is being stuck in the drains, sewerage lines, walkways etc. from Marble Slurry (wet) /other wastes.

Scope of Work

In order to restrict the marble residual/slurry/ waste within the premises of entire MCR, the incumbent is to provide cleaning services of high industry standards using manual work force / machinery and environmentally friendly cleaning products and supplies for the premises of MCR on daily basis.

Deliverables

The scope of the Contract shall include but not be limited to the following:

- ✓ Cleaning of all drains of MCR
- ✓ Cleaning of all sewerage lines of MCR
- ✓ Cleaning of walkways of MCR
- ✓ Any open space(s) where slurry / any other waste is stuck
- ✓ Removal of stack of solid / dry slurry waste from site
- ✓ Collection of maintenance fee from the Allottees of MCR
- ✓ Ensure correct / environment friendly disposal of the waste from site to designate dump sites within MCR.

Manpower / Supplies & Equipment:

The individual/contractor/firm shall make available, at its own cost, suitable manpower (ideally 6 person/day) necessary equipment, as well as environmentally friendly cleaning supplies, machinery and materials required to adequately perform the services required for carrying out the work.

Premises:

All invited parties will be welcomed to make a visit to assess the premises prior to submitting an offer. MCR layout / site plans could be obtained, if required, upon the visit of the premises.

Work schedule:

The cleaning work will be required to be carried out 6 days a week from 8am-8:00pm. The contractor will be provided with the official holidays, which may not be coinciding with the national holidays.

Evaluation Criteria: Techno-Financial Evaluation {60:40} of qualifying bidder will be conducted by PASDEC as per following parameters.

Technical Evaluation [60 Marks]	
Parameters	Max. Marks
Period in the relevant business	10 marks
List of Clients for whom similar work has been performed	25 marks

Income - Tax registration/ Copy of NTN Certificate	5 marks
Location and detail of facilities	15 marks
Affidavit that the bidder is not blacklisted by any government/semi-govt department.	5 marks
Financial Evaluation [40 marks]	
Quoted Charges per month basis [Inclusive of all taxes]	40 marks

Evaluation will be made in the manner that 60% weight is allocated for technical parameters and 40% weight is allocated for quoted bid price [inclusive of all taxes]. Assessment of the Total Weight (Technical Weight + Financial Weight) will be standard.

Duration of contract:

An agreement/contract has been signed with the successful bidder. The contract will be initially for one year with the possibility of extension, subject to satisfactory performance of the contractor. The contract may be terminated upon non-satisfactory performance at one month prior notice vis-à-vis cleaning of the project.

Payment Terms:

PASDEC shall release monthly remuneration between 5th and 10th of each month upon satisfactory report from site team. PASDEC shall monitor overall cleaning services anytime and shall have right to penalize if NOT found in order.

Eligibility Criteria:

- ✓ Proven track record in rendering satisfactory services to such kind of premises and industry.
- ✓ Financially sound and stable, evidenced by authentic financial strength for the past years.
- ✓ Preference shall be given to the bidders having training and experience in similar environments; and must not have criminal records or pending court cases against them.

Method for submission of Bid:

1. Bids must be submitted under a proper cover letter mentioning important points/enclosures.
2. Bids should be submitted under Single-Stage-One-Envelope procedure in a sealed package along with Bid Security.
3. Incomplete bids shall not be entertained.
4. Bids must accompany bid security in shape of DD/PO/CDR, valid for 120 days.
5. Bid must be sealed and marked as **“Bid for Slurry Management & Maintenance - Marble City Risalpur”** should reach by latest by 10:30 am of **8th May 2019**. The bids shall be opened at **11:00am** on the same day in presence of bidders who wish to attend the bid-opening-session.
6. PASDEC reserves right to verify details of the bidders and to inspect their facilities.

Terms & Conditions:

- Bidders should quote their rates including all Government taxes
- Quoted prices must be valid for 180 days.
- Bidder shall be on Active Tax Payer List [ATL] of FBR and shall be regular sales tax return filer.

- Bids through email/fax shall not be accepted. No conditional Bid shall be accepted. A bid found conditional, at any stage, will be rejected.
- PASDEC reserves the right to accept or reject any or all bids prior to acceptance of bids as per the PPRA Rule No.33.

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