

INVITATION TO BID
HIRING OF INDIVIDUAL/CONTRACTOR/FIRM FOR SLURRY MANAGEMENT & MAINTENANCE

Pakistan Stone Development Company (PASDEC) is seeking cleaning services using manual work force / machinery and environmentally friendly cleaning products and supplies for its Marble City project (Industrial Estate) in Risalpur (MCR) on day-to-day basis from experienced and committed individual / firm. Major scope of work comprises the cleaning services of processing waste which currently is being stuck in the drains, sewerage lines, walkways etc. from marble slurry (wet) /other wastes.

An ideal bidder may have proven track record in rendering satisfactory services to such kind of premises and industry. Financially sound and stable, evidenced by authentic financial strength for the past years may apply on the address below as per ToRs supported by work plan comprises number of staff deployed, machinery and supplies used along-with copies of relevant certificates.

Interested bidders are invited to submit sealed bids based on **Single-Stage-One-Envelope Procedure** addressing Procurement Department duly marked as **“Bid for Hiring of Individual/Contractor/Firm for Slurry Management & Maintenance – Marble city Risalpur”**, should reach by **10:30 am** on **12th October 2020**. The bids shall be opened at **11:00am** on the same day in presence of bidders who wish to attend the bid-opening-session. Bids must accompany **bid security of 2% of the quoted value** in shape of PO/DD valid for 120 days in favor of PASDEC.

Pre-Bid meeting will be held on **5th October, 2020** at **11:00am** at PASDEC Head Office at the address mentioned below. PASDEC reserves the right to reject any or all applications. For further technical information, interested bidder can contact Mr. Waqas Ahmed Ansari [Manager Projects] at below mentioned contact numbers during working hours (9:00am to 5:30pm).

Head Office: Islamabad Chamber of Commerce & Industries Building, 2nd Floor, Mauve Area, G-8/1 Islamabad Phone: +92 (51) 9263465-7, Fax: +92 (51) 9263464

Term of Reference [ToR's]
HIRING OF INDIVIDUAL/CONTRACTOR/FIRM FOR SLURRY MANAGEMENT & MAINTENANCE

Background

Pakistan Stone Development Company (PASDEC) requires the effective provision of Marble Slurry cleaning services for its Marble City Risalpur (MCR) site comprises of 185 Acres where, currently, 47 marble processing units have started their commercial operations and almost similar number are in pipeline. Processing waste is the one of the issue for cleanliness of the MCR site which currently, is being stuck in the drains, sewerage lines, walkways etc. from Marble Slurry (wet) /other wastes.

Scope of Work

In order to restrict the marble residual/slurry/ waste within the premises of entire MCR, the incumbent is to provide cleaning services of high industry standards using manual work force / machinery and environmentally friendly cleaning products and supplies for the premises of MCR on daily basis.

Deliverables

The scope of the Contract shall include but not be limited to the following:

- ✓ Cleaning of all drains of MCR
- ✓ Cleaning of all sewerage lines of MCR
- ✓ Cleaning of walkways of MCR
- ✓ Any open space(s) where slurry / any other waste is stuck
- ✓ Removal of stack of solid / dry slurry waste from site
- ✓ Collection of maintenance fee from the Allottees of MCR
- ✓ Ensure correct / environment friendly disposal of the waste from site to designate dump sites within MCR.

Manpower / Supplies & Equipment:

The individual/contractor/firm shall make available, at its own cost, suitable manpower (ideally 6 person/day) necessary equipment, as well as environmentally friendly cleaning supplies, machinery and materials required to adequately perform the services required for carrying out the work.

Premises

All invited parties will be welcomed to make a visit to assess the premises prior to submitting an offer. MCR layout / site plans could be obtained, if required, upon the visit of the premises.

Work schedule

The cleaning work will be required to be carried out 6 days a week from 8am-4:00pm. The contractor will be provided with the official holidays, which may not be coinciding with the national holidays.

Evaluation Criteria: Techno-Financial Evaluation {60:40} of qualifying bidder will be conducted by PASDEC as per following parameters.

Technical Evaluation [60 Marks]	
Parameters	Max. Marks
Period in the relevant business	10 marks
List of Clients for whom similar work has been performed	25 marks
Income - Tax registration/ Copy of NTN Certificate	5 marks
Location and detail of facilities	15 marks
Affidavit that the bidder is not blacklisted by any government/semi-govt department.	5 marks

Financial Evaluation [40 marks]	
Quoted Charges per month basis [Inclusive of all taxes]	40 marks

Evaluation will be made in the manner that 60% weight is allocated for technical parameters and 40% weight is allocated for quoted bid price [inclusive of all taxes]. Assessment of the Total Weight (Technical Weight + Financial Weight) will be standard.

Duration of contract:

An agreement/contract has been signed with the successful bidder. The contract will be initially for one year with the possibility of extension, subject to satisfactory performance of the contractor. The contract may be terminated upon non-satisfactory performance at one month prior notice vis-à-vis cleaning of the project.

Payment terms:

Contractor shall generate funds from the allottees of Marble City Risalpur. PASDEC site team may facilitate the contractor in recovery of charges. PASDEC shall monitor overall cleaning services anytime and shall have right to penalize if NOT found in order.

Eligibility Criteria:

- ✓ Proven track record in rendering satisfactory services to such kind of premises and industry.
- ✓ Financially sound and stable, evidenced by authentic financial strength for the past years.
- ✓ Preference shall be given to the bidders having training and experience in similar environments; and must not have criminal records or pending court cases against them.

Method for submission of Bid:

1. Bids must be submitted under a proper cover letter mentioning important points/enclosures.
2. Bids should be submitted under **Single-Stage-One-Envelope** procedure in a sealed package along with Bid Security.
3. Incomplete bids shall not be entertained.
4. Bids must accompany bid security in shape of DD/PO/CDR, valid for 120 days.
5. Bid must be sealed and marked as **“Bid for Slurry Management & Maintenance - Marble City Risalpur”** should reach by latest by **10:30 am of 12th October 2020**. The bids shall be opened at **11:00am** on the same day in presence of bidders who wish to attend the bid-opening-session.
6. PASDEC reserves right to verify details of the bidders and to inspect their facilities.

Terms & Conditions:

- Bidders should quote their rates including all Government taxes.
- Quoted prices must be valid for 180 days.
- Bidder shall be on Active Tax Payer List [ATL] of FBR and shall be regular sales tax return filer.
- Bids though email/fax shall not be accepted. No conditional Bid shall be accepted. A bid found conditional, at any stage, will be rejected.
- PASDEC reserves the right to accept or reject any or all bids prior to acceptance of bids as per the PPRA Rule No.33.

PROCUREMENT DEPARTMENT

Pakistan Stone Development Company
 2nd Floor ICCI Building Mauve Area G – 8/1 Islamabad
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